

# RCN Education Forum National Conference 2025

## Poster guidelines

---

If you are presenting at the conference, please take a few minutes to read the below to ensure you understand what is required of you and that you get the very best out of your time.

### Conference programme

Alterations may be made to the programme affecting the time and location of sessions. To keep up-to-date with developments within the conference programme, we suggest that you check the conference website regularly: [www.rcn.org.uk/ED25](http://www.rcn.org.uk/ED25)

### Registration

All presenters need to register for the conference in order to be eligible to present. As the main presenter you are responsible for co-ordinating the registration of your co-presenters in addition to yourself. Those not registered by **Monday 10 February 2025** are at risk of having their details removed from the programme.

Please note only the named main presenter and one additional named co-presenter will qualify for the speaker rate. Please ensure you provide your abstract number when you register.

### Posters

Posters form an important part of the conference programme, you will see that time has been allotted in the programme for all delegates to view.

Your poster will be displayed for **one full day** of the conference as scheduled in the conference programme.

You are required to stand by your poster during breaks as delegates will want to network and engage with you.

A prize for best poster will be awarded for day 1 and day 2 posters as voted by the delegates via the conference app.

A poster board will be provided for you on arrival to the conference. When picking up your conference materials you will be given a poster number which relates to your allocated space to display your work.

Please bring enough Velcro (hook) to attach your poster to the board.

## Poster Dimensions

visible as possible. It does not need to fit the exact dimensions but it must **NOT** exceed the maximum size.

**4. Can my poster contain photographs?**

Yes although you will be required to obtain permission from the owner (if it is not yourself) and any people featuring in the photograph.

**5. How many images should I have on my poster?**

The content of your poster is at your discretion although we advise you to make your poster as visually stimulating as possible.

**6. What happens to my poster after the conference?**

You are responsible for putting up and removing your poster at the end of the day. Posters still up after the conference finish will not be kept so please ensure to take it down before you leave.

**7.**